Alaska Department of Natural Resources
Division of Agriculture
Plant Materials Center
5310 S. Bodenburg Spur
Palmer, AK 99645

PHONE: (907) 745-4469 FAX: (907) 746-1568



RETAILER APPLICATION

Application for retailer registration subject to **11** AAC **40.500** - **11** AAC **40.525**. A person may not receive compensation for processed industrial hemp or processed industrial hemp product from a consumer in the state, unless the person has obtained a retailer registration from the Division. A separate application and fee are required for each store or location where industrial hemp products are offered for sale. Registration is valid for 12 consecutive months from the date it is issued and must be renewed annually.

Applies to in-state and out-of-state retailers who move hemp products through the following platforms to consumers:

- Retail Store (Brick-and-mortar)
- Online Sales (e-commerce)
- Wholesalers
- Distributors
- Manufacturers
- Retail Marijuana Store (Alaska Only)

All products offered for sale must also carry a product <u>endorsement</u> from the division as stated at <u>11 AAC 40.400</u> and <u>11 AAC 40.515</u>. Only after an individual product intended for human or animal consumption carries an endorsement from the Division can it then be offered for sale to consumers.

Please Choose						
☐ New Application OR ☐ Renewal - Current Registration #						
··· ——————————————————————————————————						
Has a Notice of Violation, Stop Order, or Seizure been issued □Yes No □ If yes, please list date of occurrence						
Date of application:		Company Contact Person				
	T av	6				
Primary physical address of applicant	City	State	ZIP Code			
Address (Mailing) of applicant ☐ Same as physical	City	State	ZIP Code			
() () () () () () () () () ()	,					
Email Address		Telephone No.				
Are you applying as an out of state retailer, business entity residing in		In the supply chain of hemp products, we fall under a:				
Alaska, or online retailer?		☐ Brick and Mortar Retail Store				
Out of State Retailer (Complete Part A below, skip part B & C)		☐ Online Retailer (e-commerce)				
Business Residing in Alaska (Complete part B below, skip part A & C)		☐ Wholesaler				
Online Retailer (e-commerce) Complete Part C below, skip part A & B)		☐ Distributor				
		☐ Manufacturer				
		☐ Retail Marijuana Store (Alaska Only)				
A1. Name of business or retail store		Doing Business As (DBA)				
		1				

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A2. Retail Telephone No.		Email Address			
A3. Physical Address of retail store		City	State		ZIP Code
GPS: Latitude Ex. 38° 9.919'N		GPS: Longitude Ex. 84° 49.276′W			
A4. Address (Mailing) Same as physical	4. Address (Mailing) ☐ Same as physical		State		ZIP Code
A5. Do you sell online?		If yes, list the web address. You do not need to complete Part C			
A6. Signature of responsible applicant		Title			
B1. Name of business or retailer store		Doing Business As (DBA)			
B2. Licensed by the state ☐ Yes No ☐		Business License #	Owners as identified		on license
B3. Ownership Structure □ LLC □ Corporation □ Partnership □ Sole proprietorship □ Other, If other please list					
B4. Physical Address of retail store		City	State		ZIP Code
GPS: Latitude Ex. 38° 9.919'N		GPS: Longitude Ex. 84° 49.276′W			
B5. Address (Mailing) ☐ Same as physical		City	State		ZIP Code
B6. Email Address		Retail Telephone No.			
B7. Do you sell online? ☐ Yes ☐ No		If yes, list the web address. You do not need to complete Part C			
B8. Signature of responsible applicant		Title			
C1. Name of business or retail store		Web address			
C2. Physical Address (if applicable)	City		State		ZIP Code
C3. Address (Mailing) ☐ Same as physical	City		State		ZIP Code
C4. Email Address		Telephone No.			
C5. Signature of responsible applicant		Title			
By signing below, I attest that under penalty of unsworn falsification that 1) the application is true, correct, and complete; 2) the signatory has authority to bind the applicant; 3) the applicant has read and is familiar with AS 03.05.010, 03.05.076 – 03.05.100, and this chapter; and 4) the applicant has not been convicted of a felony described in AS 03.05.076(a)(3)(A) or (B). I understand that if the Division later determines that any of this information to be false or inaccurate, the registration may be suspended or revoked. By checking this box, I understand that a separate endorsement application for CBD products must be filed with the Division.					
Products that have not been endorsed through the Division cannot be offered for sale to consumers, even if I hold a retailer					

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registration. I'm also aware the Division may not endorse an industrial hemp product intended for human or animal consumption that contains delta- 9- THC or a non-naturally occurring cannabinoid, including a cannabinoid made from an ingredient extracted from industrial hemp and modified beyond its original form.					
Name (print) of Licensee:	Date:				
Signature of Licensee:					
Business Name:					
REGISTATION FEE : EFFECTIVE NOVEMBER 3, 2023, THE FEE FOR HEMP					
RETAILER REGISTRATION IS \$50 NON-REFUNDABLE APPLICATION FEE AND	Fee attached				
\$50 REGISTRATION FEE. \$100 total for new registrant or renewal. Hold off					
on payment until you receive an invoice.					
ENSURE THAT YOU HAVE ATTCHED A LIST OF PRODUCTS INTENDED FOR SALE, INCLUDING THE PRODUCT NAME AND BRAND. ATTACH A					
MAP OF YOUR RETAIL ADDRESS LOCATION. IF YOU HAVE MULTIPLE STORES, A SEPARATE APPLICATION AND FEE IS REQUIRED FOR EACH					
LOCATION.					

List of Hemp Products Intended for Sale

Please fill out the table with the correct information. If you have more products than room available, please attach additional page (s) as necessary with the application. All products offered for sale must also carry a **product endorsement** from the division as stated in 11 AAC 40.400. Endorsement. An endorsement is a separate application. Only after an individual product intended for human or animal consumption carries an endorsement from the Division can it then be offered for sale to consumers.

Product Type (example: tincture, topical, smokable flower, etc.)	Full Name of Product	Brand Name